

Inter – Entity Transactions

Purchases between the health system and university and vice versa are known as inter-entity transactions in SAP. Currently, the health system and university pay each other through invoices processed by Accounts Payable. Under the new system, the payments will be posted as CO allocations and invoices will be eliminated.

For questions on how to do these transactions, please call the Inter- Entity transaction unit of the Accounts Receivable Shared Service at Customer Service 443-997-2481.

To help users learn how to use the new upload template, a demonstration of how to complete it has been made and can be viewed at:

http://www.jhu.edu/hopkinsone/Secure_Private/Toolbox/interentity.htm

The Excel spreadsheet template is available at:

<http://ssc.jhu.edu/accountsreceivable/forms.html>