

Work Schedule Rule Error (HARD RED STOP)

ISR Action - Hiring Regular

ISR Details

ISR Number 0
Initiator 13878 Tyre11 Moyd

Approver Details

Begin Date 06/01/2009
Approver 1 3077
Approver 2

Action Details

SSN 899996996
Action Reason 05

In order for the Work Schedule Rule to populate, you must **validate the SS# & Position**

Validate SSN & Position

Org details

Position 50028037
Dept Code(JHU E210 only)
PersAdmin(Check Sort Code) 003
EE group 5
EE subgroup 23
Personnel area UN09
Pers. subarea U016
Payroll area W1
Org. Unit 10001442
P. scale type SU
P. Scale Area U
Pay Scale Group UGRADAS2 PS level 01
Home Cost Center 1100570001
Current Posn Holder 0

Personal Details

Last name Net
First name Beejae
Middle name/initial
Date of Birth 04/01/1970
Gender Male
Highest Degree ASSOCIATE ARTS
Title
Suffix

Additional Personal Details

Nationality(Citizenship) US
Ethnicity Not Hispanic/Latino
Veteran Status Non-veteran
Disability No
Race Category :
 American Indian or Alaskan Native
 Black or African American
 Native Hawaiian or Other Pacific Islander
 Asian
 White
 Two or more races
Visa type
Visa Issue Date
Visa End Date
US Entry Date(Arrival Date)
Expiry of WP(Work Auth Exp Date)

Please enter required field.

Work Physical

Campus addr. Gilman Hall Rm 209
Street addr. 3400 Charles St
City Baltimore
State/Zip MD 21218
Country US
Phone
Fax Number
Worksite 01

Work Mailing

Is Work Mailing same as Work Physical?
Campus addr. Gilman Hall Rm 209
Street addr. 3400 Charles St
City Baltimore
State/Zip MD 21218
Country US
Phone
Fax Number

Dates

Annual Review Date 06/01/2010
Management Experience Date (JHHS Only)
Experience Base Date (JHHS Only)
Probationary Review Date 09/01/2009

Work Hours

Weekly Work Hours(Scheduled) 37.50
Work Schedule Rule

SSN# has not been validated – work schedule rule will not populate. You will need to go back and **validate SS# & position**

ISR Action - Hiring Regular

Phone
Cell Number

Note: For foreign address, use address lines 1, 2 and addnl foreign address line 3 as free text fields for address

Work Physical

Campus addr. Gilman Hall Rm 209
Street addr. 3400 Charles St
City Baltimore
State/Zip MD Maryland 21218
Country US USA
Phone
Fax Number
Worksite 01
Homewood Campus

Work Mailing

Is Work Mailing same as Work Physical?
Campus addr. Gilman Hall Rm 209
Street addr. 3400 Charles St
City Baltimore
State/Zip MD Maryland 21218
Country US USA
Phone
Fax Number

Dates

Annual Review Date 06 / 01 / 2010
Management Experience Date (JHHS Only)
Experience Base Date (JHHS Only)
Probationary Review Date 09 / 01 / 2009

Work Hours

Weekly Work Hours(Scheduled) 35.00
Work Schedule Rule

Base Pay

- 35.0 WK
- 35.0 WK5
- 37.5 WK
- 37.5 WK5
- 40.0 WK
- 40.0 WK5
- FELLOW

When you have **validated SS# & position**, the drop down menu for the work schedule rule will appear. Make your selection and proceed with completing your ISR.

Work Hours

Weekly Work Hours(Scheduled) 37.50
Work Schedule Rule 37.50 WK

Base Pay

JHU Weekly Paid
Hourly Rate 21.00